



Provider approval fees

effective 7/1/25

Prequalification Request

(required for all new CE organizations seeking provider or course approval)

Step 1: Eligibility determination

Is your CE organization eligible to apply for ACE approval?	Fee
Submit a Prequalification request	\$150

New Application for Provider Approval

(required for CE organizations seeking provider approval only)

Step 2: Course category

Select the course category that best represents your organization's planned or delivered annual course offerings.

Number of courses	Fee
1–10	\$1,000
11–49	\$1,300
50–99	\$1,600
100–199	\$1,900
200 and up	\$2,200

Step 3: Format options

If your CE organization plans to offer courses in multiple formats, identify the total number of formats in which they will be offered. ACE format options include synchronous distance, in-person, recorded asynchronous distance, and reading-based asynchronous distance.

Additional Format: (1 format is included in Step 2)	\$300 each format
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Provider renewal fees	
Renewal application fees are determined by adding the number of courses/sessions planned to be offered for ACE credit each year during the three-year approval period.	
Refunds are not issued to providers who offer fewer than the expected number of courses. If providers offer more courses for ACE approved CE than their existing approval allows, ACE will require payment for the difference at the time of renewal. Renewals are not accepted more than 90 days after the approval expiration and provider will need to reapply.	
1–10 courses/sessions	\$600
11–49 courses/sessions	\$900
50–99 courses/session	\$1,200
> 100 courses/sessions	\$1,500
Other renewal fees	
Late renewal (more than 10 days after renewal deadline)	\$100
Reinstatement fee (received after approval expiration date)	\$600
Additional fees (as applicable)	
Adding delivery format for a current approval	\$175
Returned check	\$35
Appeals	\$900