



FEES

All fees may be paid by Visa, MasterCard, Discover, check, or money order in U.S .dollars only. Applications do not enter the queue for review until payment is received. **Payments are for application and renewal processing and do not guarantee approval or renewal.**

Prequalification request..... \$25

All continuing education providers interested in applying to ACE must complete a prequalification request and pay a fee before submitting a complete application.

Individual course approval fees

New course	\$125
Add new course delivery format	\$25
Add new speaker	\$15 per speaker
Change/update course	\$15 per change up to 3 changes
<i>(changes include course title, credit amount/type, course description, learning objectives, content level, course materials, bibliography, agenda)</i>	

Provider approval fees

The application fee for new provider approval is based on the number of courses offered in the first year for continuing education credit. The fee for multi-session courses and conferences is based on the total number of sessions offered for continuing education credit; count the total number of sessions in each conference or multi-session event.

1-10 courses/sessions.....	\$500
11-49 courses/sessions.....	\$800
50-99 courses/sessions.....	\$1,100
>100 courses/sessions.....	\$1,400
Add new course delivery format	\$175

Provider renewal fees

Renewal application fees are determined by adding the number of courses/sessions planned to be offered for ACE credit each year during the three-year approval period. Refunds are not issued to providers who offer fewer than the expected number of courses. If providers offer more courses for ACE approved CE than their existing approval allows, ACE will require payment for the difference at the time of renewal. Renewals are not accepted more than 90 days after the approval expiration and provider will need to reapply.

1-10 courses/sessions.....	\$600
11-49 courses/sessions.....	\$900
50-99 courses/sessions.....	\$1,200
>100 courses/sessions.....	\$1,500
Late renewal fee (received >10 days after renewal deadline)	\$100
Reinstatement fee (received after approval expiration date)	\$600

General fees

Returned check	\$35
Appeals	\$900