REQUIRED FORM

Association of Social Work Boards **Approved Continuing Education (ACE) Individual Course/Conference Application**

***Section III – Application Payment Form***

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| **Organization Information** |
| **CE Provider Name:**Click or tap here to enter text. |
| **Calculate Payment Due** |
| Enter and calculate the fees in the right-hand column. Enter the total at the bottom. Send the form with your application to confirm the fee.  |
| **FEES** |  **CALCULATE COURSE FEES BELOW** |
| **NEW COURSE OR RENEWAL APPLICATION FEE**1 course ‐ $125.00 2 to 5 courses ‐ $100.00 per course  6 or more courses ‐ $80.00 per course*Note: For applicants submitting a conference, each session counts as 1 course for fee purposes.* | **# of courses:** Click or tap here to enter text.  **Total for courses: $**Click or tap here to enter text. |
| **PRE-QUALIFICATION APPLICATION FEE**$25 One-time fee for new CE providers | **Total for prequalification: $**Click or tap here to enter text. |
| **ADDITIONAL REVIEW FEE** $50 per course fee, required after 3 reviews | **Total additional review fee: $**Click or tap here to enter text. |
| **COURSE CHANGE APPLICATION FEE**1 minor change or adding a speaker - $15 2–3 minor changes or adding a format - $25 *More than three minor changes or a major change to the course would require a new course application and fee.*  |  **Total course change fee: $** Click or tap here to enter text. |
|  **ENTER TOTAL AMOUNT DUE: $** Click or tap here to enter text. |
| **Payment Method** |
| [ ] Check or money order payable and mailed to: ASWB 17126 Mountain Run Vista Ct. Culpeper, Va. 22701[ ] Credit Card. ACE accepts Visa, MC and Discover. After submitting your application, the sender will receive an email invoice from Association of Social Work Boards (invoice@authorize.net) and will be required to remit a secure, online payment. **Note that applications do not enter the queue for review by ACE until payment is received.** |