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Description automatically generatedREQUIRED FORM

Association of Social Work Boards **Approved Continuing Education (ACE) Individual Course/Conference Application**

***Section III – Application Payment Form***

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| **Organization Information** | |
| **CE Provider Name:**Click or tap here to enter text. | |
| **Calculate Payment Due** | |
| Enter and calculate the fees in the right-hand column. Enter the total at the bottom. Send the form with your application to confirm the fee. | |
| **FEES** | **CALCULATE COURSE FEES BELOW** |
| **NEW COURSE OR RENEWAL APPLICATION FEE**  1 course ‐ $125.00  2 to 5 courses ‐ $100.00 per course  6 or more courses ‐ $80.00 per course  *Note: For applicants submitting a conference, each session counts as 1 course for fee purposes.* | **# of courses:** Click or tap here to enter text.    **Total for courses: $**Click or tap here to enter text. |
| **PRE-QUALIFICATION APPLICATION FEE**  $25 One-time fee for new CE providers | **Total for prequalification: $**Click or tap here to enter text. |
| **ADDITIONAL REVIEW FEE**  $50 per course fee, required after 3 reviews | **Total additional review fee: $**Click or tap here to enter text. |
| **COURSE CHANGE APPLICATION FEE**  1 minor change or adding a speaker - $15  2–3 minor changes or adding a format - $25  *More than three minor changes or a major change to the course would require a new course application and fee.* | **Total course change fee: $** Click or tap here to enter text. |
| **ENTER TOTAL AMOUNT DUE: $** Click or tap here to enter text. | |
| **Payment Method** | |
| Check or money order payable and mailed to: ASWB 17126 Mountain Run Vista Ct. Culpeper, Va. 22701  Credit Card. ACE accepts Visa, MC and Discover. After submitting your application, the sender will receive an email invoice from Association of Social Work Boards ([invoice@authorize.net](mailto:invoice@authorize.net)) and will be required to remit a secure, online payment.  **Note that applications do not enter the queue for review by ACE until payment is received.** | |