



The screen samples on the following pages can help test-takers understand the test delivery software used to administer the social work licensing exams.

Bachelors - Sample Candidate

100% ▼

Introduction



Sample Candidate Bachelors Examination

I certify that I am the person named above and have been authorized by ASWB to take the examination listed.

Please select "**Next**" if you certify that you are the person named above and are authorized to take the exam also listed above.

Please select "**End Exam**" if you are NOT the person named above or if the exam is not the one you were authorized to take.

↩ End Exam

Next ➔



End Exam



By selecting "End Exam", you have indicated that the name and exam title displayed on the screen are NOT correct. Raise your hand to contact the test administrator, and select "Yes" to end the exam.

Selecting "Yes" will end the exam, and the test administrator will provide you with instructions.

If you selected "End Exam" in error, select "No" to go back to the Welcome screen.

I certify that I am the person

Please select "**N**ext" if you ce

Please select "**E**nd Exam" if y

Also listed above.

Authorized to take.

WARNING: If you do not agree to the terms of this confidentiality statement, you will not be permitted to take this examination. This is your last chance to agree to the terms.

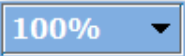
Association of Social Work Boards Confidentiality Statement

The Association of Social Work Boards (ASWB) requires that all examination candidates agree to maintain the confidentiality and security of all examination materials and procedures, including the test questions in this examination. Please read and affirm your understanding and compliance with the statements below. In order to test, candidates must confirm and accept the conditions set forth below. Those who do not accept the terms of the confidentiality statement will not be permitted to take the examination and will forfeit all examination fees.

- I understand that the content of this examination is confidential, is the exclusive property of the Association of Social Work Boards (ASWB) and is protected by copyright, trademark, and intellectual property rights.
- I understand that I am not permitted to discuss the contents of this examination with anyone at any time. This includes during and after test administration.
- I agree and acknowledge that in preparing for this examination I have not accepted, used or relied upon items represented to me as actual items on the examination and that accepting and/or sharing such items will constitute a breach of this ASWB Confidentiality Statement and may be in violation of ASWB intellectual property rights.
- I understand that no materials in this examination may be copied, downloaded, reproduced, photographed, stored, distributed, used by, or transferred to any individual or group, through any means including memorization.
- I understand that anyone who appears to be engaged in any prohibited activity may have their examination terminated immediately and/or test score invalidated.
- I understand that violators of any part of these terms will be prosecuted to the fullest extent of the law, and that ASWB reserves the right to report any investigations, judicial and administrative decisions to all applicable administrative agencies, especially and specifically to social work licensing boards and to any other agency, including law enforcement.



Font Size

Software tutorial

To adjust the font size, click the font button () in the upper right corner of the screen and choose the size that you would like to use. Changes in font size may increase the need for scrolling.

Time and Progress

At any point in the exam, you can see how much time you have remaining in the upper right corner of the screen. Just below the time remaining, you will see your progress through the exam. For example, "2 of 7" indicates that you are viewing the 2nd of 7 questions or screens.

You can minimize the time remaining and the question number reminders by selecting them. To restore them at any point, select the  and  icons.

A warning message will appear when there are 15 minutes left in the exam to remind you of the time remaining. When there are less than five minutes remaining, the time remaining will be displayed in yellow as a warning that time is about to expire.

When time expires, a time expired message appears. Select "OK" (or use the shortcut keys "Alt+O") to close the message and proceed.

Navigation

The **Previous** and **Next** buttons on the bottom of this screen will be available throughout the exam.

Next moves you from screen to screen.

Previous moves you back one screen.


To navigate,

- select the appropriate button with the mouse, *or*
- use the shortcut keys ("Alt+N" "Alt+P") *or*

 Highlight (J)  Strikethrough (W) Flag for Review

100% ▼

- use the shortcut keys, ("**Alt+N**", "**Alt+P**"), or
- use the Tab key to move through the options and press the spacebar to select an option.

Select the **Navigator** button () to open a scrollable listing of all questions, indicating if the question has been flagged for review, completed, or skipped. This can also be selected with the shortcut keys ("**Alt+V**").

Using the Scrollbar

Some exam items may not fit on the screen. For these items, a scrollbar will appear along the portion of the screen that can be scrolled. To reveal the rest of the item, either use the mouse to select and drag the scrollbars, or select on the arrows on either end of the scrollbar.

For some exams, if you attempt to complete an item without scrolling to the bottom of the screen, a user prompt may appear to remind you to scroll down before completing the item.

To close the user prompt, select "**OK**" (or use the shortcut keys "**Alt+O**") and then scroll to reveal the remainder of the item. Be sure to read all the information carefully and then proceed to the next item.



Scroll to the bottom of this page before continuing.

•
•
•
•
•

Select **Next** to continue.

Time and Progress

At any point in the exam, you can see how much time you have remaining in the upper right corner of the screen. Just below the time remaining, you will see your progress through the exam. For example, "2 of 7" indicates that you are viewing the 2nd of 7 questions or screens.

You can minimize the  and  buttons.

A warning message appears when time is less than five minutes remaining.

When time expires, you are notified.


The **Previous** button moves you to the previous question.


The **Next** button moves you to the next question.


The **Previous** button moves you to the previous question.

To navigate,

- select the question number in the Navigator
- use the shortcut keys, ("**Alt+N**", "**Alt+P**"), or
- use the Tab key to move through the options and press the spacebar to select an option.

Select the **Navigator** button () to open a scrollable listing of all questions, indicating if the question has been flagged for review, completed, or skipped. This can also be selected with the shortcut keys ("**Alt+V**").

 **Navigator** - select a question to go to it ✕ select

Question # ▲	Status	Flagged for Review
Tutorial Intro 1		
Time, Progress, Navigation, and Scrolling 2		
Question 3		
Display 4		
Flagging for Review 5		
Using the Review Screen 6		
Ending the Review 7		

0 Unseen/Incomplete ✕ Close

Exam Questions

To select the one best answer,


- press the letter on the keyboard (A, B, C, D, etc), *or*
- select the response/answer *or* the radio button next to the letter with the mouse, *or*
- use the Tab key to move through the options and press the spacebar to select an option.

Notice: The exam may contain both three- and four-option questions.

Which of the following modes of transport has four wheels?

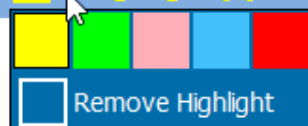
- ☐ A. Car
- ☐ B. Bicycle
- ☐ C. Tricycle
- ☐ D. Unicycle

Select **Next** to continue.

Exam Information 

 Highlight (J)  Strikethrough (W) Flag for Review

100% ▼



Using the Highlight Feature

You can highlight text that you think is important. **Make sure that you have not accidentally selected or deselected an answer option while using the highlight feature.**

To use the highlight feature,

1. Select the text you wish to highlight by holding down either button on the mouse as you drag the mouse over the text.
2. Select the Highlight button on the top left side of the screen and select the desired highlight color from the drop-down menu. This applies highlight over the selected text. Once a color has been selected, you can select text and use the shortcut keys ("**Alt+J**") to apply that highlight color to the selected text.
3. To remove the highlight, repeat the same procedure but select Remove Highlight from the drop-down menu.

Using the Strikethrough Feature

You can use the strikethrough feature to draw a line through answer options and visually eliminate them from consideration. **Make sure that you have not accidentally selected or deselected an answer option while using the strikethrough feature.**

To use the strikethrough feature,

1. Select the text you wish to draw a line through by holding down either button on the mouse as you drag the mouse over the text.
2. Select the Strikethrough button on the top left side of the screen (or use the shortcut keys "**Alt+W**"). This will draw a line through the desired text.
3. To remove the line, repeat the same procedure used to add the strikethrough.

Select **N**ext to continue

Using the Highlight Feature

You can highlight text that you think is important. **Make sure that you have not accidentally selected or deselected an answer option while using the highlight feature.**

To use the highlight feature,

1. **Select the text you wish to highlight by holding down either button** on the mouse as you drag the mouse over the text.
2. Select the Highlight button on the top left side of the screen and select the desired highlight color from the drop-down menu. This applies highlight over the selected text. Once a color has been selected, you can select text and use the shortcut keys ("**Alt+J**") to apply that highlight color to the selected text.
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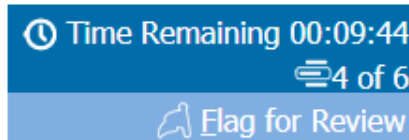
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2. Select the Strikethrough button on the top left side of the screen (or use the shortcut keys "**Alt+W**"). This will draw a line through the desired text.
3. To remove the line, repeat the same procedure used to add the strikethrough.

Select **N**ext to continue

Flag for Review

Your exam allows you to flag items that you want to return to later. To flag an item, select the button in the upper corner labeled **Flag for Review**. If you flag an item for review, a flag will appear next to that item on the review screen.



Review of items must be done during the testing time. You can select items for review whether you have answered them or not.

To flag an item for review,

- click the **Flag for Review** text in the upper right hand corner, *or*
- use the shortcut key ("**Alt+F**"), *or*
- use the Tab key to move through the options and then press the spacebar to select

A flag image will appear within the flag outline when the item has been flagged for review. If you wish to unflag the item, select the **Flag for Review** button again and the flag image will disappear.

When you reach the last question, select the **Next** button to move to the Review Screen.

Select the **Next** button to continue.

Using the Review Screen

You will be allowed to review items at the end of the examination if you have any remaining time.

If you selected the **Flag for Review** button on a question, a flag appears beside that item on the Review Screen. In the example below, items 5 and 7 were flagged for review. Unanswered items are displayed as "Incomplete."

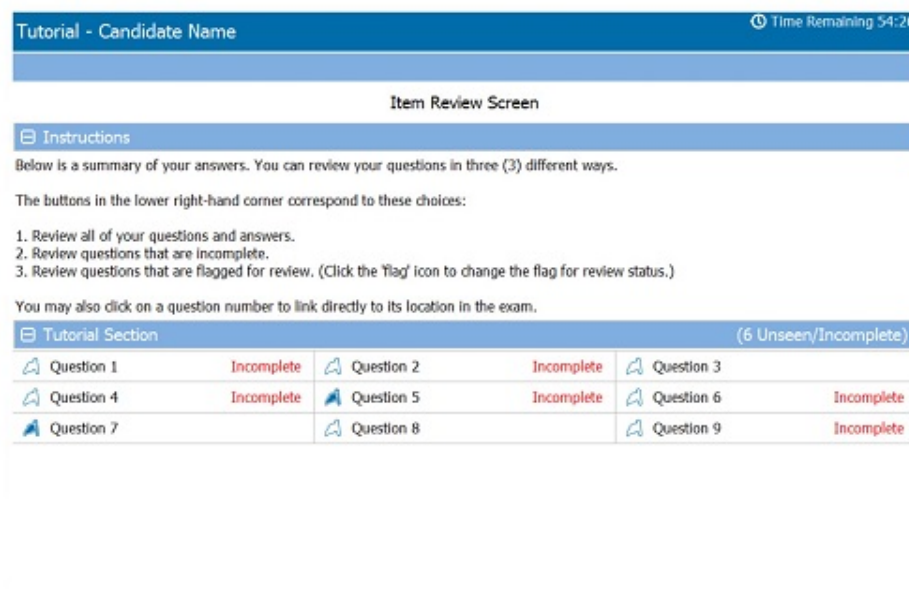
From the Review Screen you can review items in a number of ways. The following buttons are available on the Review screen:

Review All Select to review all the items and answers in the section.

Review Incomplete Review only the items that were left incomplete.

Review Flagged Review the items that are flagged for review.

You can select or deselect additional items to be flagged by selecting on the flag outline next to the item number.



The screenshot shows the 'Item Review Screen' interface. At the top, it says 'Tutorial - Candidate Name' and 'Time Remaining 54:26'. Below this is the 'Item Review Screen' title. A section titled 'Instructions' explains that the user can review questions in three ways: 1. Review all of your questions and answers. 2. Review questions that are incomplete. 3. Review questions that are flagged for review. (Click the 'Flag' icon to change the flag for review status.) It also mentions that clicking on a question number links directly to its location in the exam. Below the instructions is a table titled 'Tutorial Section' with '(6 Unseen/Incomplete)' items. The table lists questions 1 through 9, each with a flag icon and a status of 'Incomplete'.

Tutorial Section (6 Unseen/Incomplete)		
Question 1	Incomplete	Question 2
Question 4	Incomplete	Question 5
Question 7	Incomplete	Question 8
		Question 9

Ending Review

To exit the tutorial or exam section, select **End Review** in the bottom left corner of the Review Screen. Two pop-ups will ask you to confirm that you wish to end the review. If you do NOT wish to end the section, select "**No**" on the End Review confirmation window. To exit, select "**Yes**" on both windows.

The screenshot shows the 'Item Review Screen' with a blue header bar containing 'Tutorial - Candidate Name' and 'Time Remaining 53:41'. Below the header is a section titled 'Instructions' with a list of three review options. A confirmation dialog box is overlaid on the screen, asking 'Are you sure you want to end this review?' with 'Yes' and 'No' buttons. The dialog also states: 'You have chosen to end the current review, but have 6 incomplete questions. If you click Yes, you will NOT be able to return to this review.' The background shows a table of questions with status indicators like 'Incomplete' and 'Flagged'.

Question	Status
Question 1	Incomplete
Question 4	Incomplete
Question 7	Incomplete
Question 3	Incomplete
Question 6	Incomplete
Question 9	Incomplete

(6 Unseen/Incomplete)

End Review Review All Review Incomplete Review Flagged

Once you end the review, you can no longer go back and review or change your responses for that section. Be sure to read all screen instructions carefully!

Select **Next** to continue to the Tutorial Review screen.

Tutorial Review

☰ Instructions

Below is a summary of your answers. You can review your questions in three (3) different ways.

The buttons in the lower right-hand corner correspond to these choices:

- 1. Review all of your questions and answers.
- 2. Review questions that are incomplete.
- 3. Review questions that are flagged

You may also click on a question


☰ Tutorial Section

- 📄 Tutorial Intro 1
- 📄 Display 4
- 📄 Ending the Review 7

(0 Unseen/

Question 3
Using the Review Screen 6

End Tutorial

 You have chosen to end the tutorial. Select "Yes" to confirm that you wish to end the tutorial, or "No" to return to the Tutorial Review.

If you select "Yes", you will NOT be able to return to the tutorial.

Yes

No

You are about to begin the ASWB Bachelors Examination

Beginning the exam


Amount of time allowed to complete the examination: **240 minutes**

The examination contains the following number of questions: **170**

Exam timing will begin when you select **Next**.

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**Next →**

 Highlight (H)  Strikethrough (W) Flag for Review



100% ▼

Help

What should

☐ A.☐ B.☐ C.☐ D.

Time and Progress


You can minimize the time remaining and the question number reminders by selecting them. To restore them at any point, select the  and  icons. When you have five minutes remaining, the time remaining will automatically reappear and remain maximized.

Item Selection

To select an answer, either press the button corresponding to your answer choice ("A", "B", "C", or "D"), or use the mouse to select your answer choice. A box will appear around the response that you have chosen.

Navigation


The **Previous** and **Next** buttons on the bottom of this screen are available throughout the exam. The navigation buttons and functions can be selected by clicking the appropriate button with the mouse or using the shortcut keys ("**Alt+P**", "**Alt+N**")

Selecting the **Navigator** button () opens up a scrollable listing of all questions, indicating if the question has been flagged for review, completed, or skipped. This can also be selected with the shortcut keys ("**Alt+V**")

Note: The **Navigator** button is no longer available once you have reached the review page. After you are in the review, select **Review Screen** in the lower left to access the review screen. This can also be selected with the shortcut keys ("**Alt+S**").

Flag for Review

Your exam allows you to flag items that you want to return to later. To flag an item, select the button in the upper corner labeled **Flag for Review** or use the shortcut key ("**Alt+F**"). If you flag an item for review, a

 Close Help Previous NavigatorNext 

- [illegible]

 Highlight (H)  Strikethrough (W) Flag for Review 100% ▼

Which of the following is a key component of a social work assessment?

- ☒ A.
- ☐ B.
- ☐ C.
- ☐ D.

Exam Review


































☐ Instructions

Below is a summary of your answers. You can review your questions in three (3) different ways.

The buttons in the lower right-hand corner correspond to these choices:

1. Review all of your questions and answers.
2. Review questions that are incomplete.
3. Review questions that are flagged for review. (Click the 'flag' icon to change the flag for review status.)

You may also click on a question number to link directly to its location in the exam.

☐ Exam Section			(3 Unseen/Incomplete)
 Question 1	 Question 2	 Question 3	
 Question 4 Incomplete	 Question 5	 Question 6	
 Question 7	 Question 8 Incomplete	 Question 9	
 Question 10	 Question 11	 Question 12	
 Question 13	 Question 14	 Question 15	
 Question 16	 Question 17	 Question 18	
 Question 19	 Question 20	 Question 21	
 Question 22	 Question 23	 Question 24	
 Question 25	 Question 26	 Question 27	
 Question 28	 Question 29	 Question 30	
➔ End Review			 Review All  Review Incomplete  Review Flagged

Exam Review

☐ Instructions


























Below is a summary of your answers. You can review your questions in three (3) different ways.


The buttons in the lower right-hand corner correspond to these choices:

1. Review all of your questions and answers.
2. Review questions that are incomplete.
3. Review questions that are flagged

You may also click on a question

☐ Exam Section

<div>End Exam Section ✕</div> <div> You have chosen to end this exam section, but have 3 incomplete questions. Select "Yes" to confirm that you wish to end this section, or "No" to return to the Section Review.</div> <div>If you select "Yes", you will NOT be able to return to this section.</div> <div>Yes No</div>			(3 Unseen/Incomplete)		
 Question 1					
 Question 4					
 Question 7					
 Question 10	 Question 11	 Question 12			
 Question 13	 Question 14	 Question 15			
 Question 16	 Question 17	 Question 18			
 Question 19	 Question 20	 Question 21			
 Question 22	 Question 23	 Question 24			
 Question 25	 Question 26	 Question 27			
 Question 28	 Question 29	 Question 30			

 End Review Review All Review Incomplete Review Flagged

Exam Review

☐ Instructions

Below is a summary of your answers. You can review your questions in three (3) different ways.

The buttons in the lower right-hand corner correspond to these choices:

1. Review all of your questions and answers.
2. Review questions that are incomplete.
3. Review questions that are flagged

You may also click on a question

☐ Exam Section

<div>⚠ Please confirm that you want to end this exam section. If you click "Yes", you will NOT be able to return to this section and answer the 3 questions you have not completed.</div> <div>Are you sure you want to end this section of the test?</div> <div><input type="button" value="Yes"/> <input type="button" value="No"/></div>			(3 Unseen/Incomplete)		
📌 Question 1					
📌 Question 4					
📌 Question 7					
📌 Question 10	📌 Question 11	📌 Question 12			
📌 Question 13	📌 Question 14	📌 Question 15			
📌 Question 16	📌 Question 17	📌 Question 18			
📌 Question 19	📌 Question 20	📌 Question 21			
📌 Question 22	📌 Question 23	📌 Question 24			
📌 Question 25	📌 Question 26	📌 Question 27			
📌 Question 28	📌 Question 29	📌 Question 30			

➡ End Review

🔄 Review All

✖ Review Incomplete

📌 Review Flagged

The license/registration application process with my state or provincial board went smoothly.

Post-exam survey

- ☐ A. Strongly agree
- ☐ B. Agree
- ☐ C. Neutral
- ☐ D. Disagree
- ☐ E. Strongly disagree
- ☐ F. No answer

Additional comments about your testing experience:

Your response below will be limited to 100 characters, and anything above that will not be submitted with your test record.

End Survey



You are about to end the survey. If you wish to review any of your survey responses, press "No".

If you are ready to end your survey, press "Yes".

IMPORTANT REMINDER

At the beginning of this examination, you accepted the terms of the ASWB Confidentiality Agreement. You agreed to the following terms (among others) that are listed below.

- Exam content is confidential and protected by copyright law.
- You will not discuss or share exam content or questions with anyone at any time. This includes:
 - Past or future examinees
 - Educators
 - Colleagues
 - Test preparation companies

Engaging in prohibited activity may cause your score to be invalidated and could result in prosecution to the fullest extent of the law.

You have now completed your examination.

Please select **End** and raise your hand to quietly alert the test center administrator.

Thank You!