

- Key to required items:
 - 1. Conference title
 - 2. Session titles w/dates (if date varies), # of CE for each and course credit type (if required by jurisdiction)
 - 3. Conference date
 - 4. Course delivery format
 - 5. Location

- 7. License # (if required by jurisdiction)
- 8. CE provider name (include cosponsor name, if applicable)
- Printed name, title, & signature of provider's designated authority 9.
- 10. ACE approval statement, including last sentence listing total # of credits (required) and credit type* (if required by jurisdiction) *credit types that can be listed in the ACE statement include clinical, cultural competence, ethics or general (conference statements vary-reference standard 6.2)