



## Your board in action

*A summary of the work of ASWB's Board of Directors at its January 28, 2018, meeting in Coronado, California*

The ASWB Board of Directors met in person on Sunday, January 28, at the Loew's Coronado Bay Resort Hotel in Coronado, California, in conjunction with the Federation of Associations of Regulatory Boards (FARB) Forum. Here is a recap of the activities of the Board at those meetings.

**Treasurer's report:** Board members received the Treasurer's report, accepted financial statements through November 30, 2017, and reviewed statements from ASWB's short- and long-term investment accounts through November 30, 2017.

Board members were informed that ASWB's line of credit was accessed in December, with plans to repay it in first quarter 2018. Board members requested reports on annual expenses related to legal fees and other operational expenses related to processing applications.

Board members approved changes to carriers for ASWB's group term life and long-term disability insurance.

Staff presented a construction update about the new headquarters project since November 2017.

**Strategic discussions:** Board members participated in strategic discussions about the following subjects.

*CEO succession plan.* Board members reviewed and approved the CEO succession planning policy developed by the Succession Planning Task Force.

*ASWB Foundation Task Force report.* Board members approved recommendations of the Foundation Task Force to: continue to explore collaboration with the Regulatory Healthcare CEO group, move regulatory research functions within ASWB and suspend activities of the Foundation, propose amendments to the Foundation bylaws to ensure compliance and consistency with ASWB bylaws for adoption at the May Board meeting, and conclude the work of the task force with additional meetings in 2018.

*Plan for strategic planning.* Board members received a report from ASWB's president and CEO about the strategic planning process and approved the recommendation to contract with Tecker International, LLC, to serve as ASWB's strategic planning consultant.

*Annual Meeting of the Delegate Assembly evaluations and discussion.* The Board reviewed the evaluation comments from attendees at the 2017 Annual Meeting of the Delegate Assembly. In response to member feedback, the Board of Directors discussed the

nominations and voting process. Options for the Board of Directors are to 1) express their concerns to the Bylaws Committee and have the committee suggest changes to the nominations process, or 2) make a proposal to the Bylaws Committee to amend the Bylaws.

**Executive session:** The Board entered executive session to discuss nomination processes and ratified the decisions made in session to appoint a subcommittee of Board members to evaluate the nomination process.

**Review and adjustment of strategy:** The Board reviewed the president's report and the 2018 Education Conference agenda. The Board approved: funding for up to seven staff members and up to seven board members of ASWB member boards to attend the Education Conference, requiring that two of the member board members funded must be public members; Chicago, Illinois, as the location for the 2020 Education Conference; the theme of the 2019 Education Conference as "Educating and Partnering on Legislation and Regulation"; the CEO job description; 2018 committee appointment list and committee charges; the 2018 CEO and operational goals; and the 2018 Board governance goals as amended.

**Policy updates:** The Board reviewed and approved updates to the ASWB Policy Manual with the exception of a new policy on virtual meetings, which is to be revised by staff and reintroduced at the May Board meeting.

### **Ongoing Board business:**

*Approval of minutes.* The Board approved the minutes of the November 16 and 18, 2017, Board of Directors meetings in Atlanta, Georgia. The Board approved the minutes of the 2017 Annual Meeting of the Delegate Assembly.

*Confirmation of decisions made in email meetings.* The Board confirmed the decisions made in an email meeting conducted on November 29, 2017.

**Consent agenda:** Reports approved via consent agenda included: the CEO leadership report, the Chief Operating Officer's report, a summary of the Mobility Task Force's accomplishments, and the Examination Services report. The Examination Services report will continue to be included in the consent agenda.

**Committee, Task Force, and Meeting reports:** The Board received a report about ASWB participation at the CSWE Roundtable in December.

**Board Meeting Evaluation.** The Board was asked to complete a self-evaluation of the Board meeting by February 4, 2018.

**Executive session:** The Board entered executive session to discuss exam issues and ratified the decisions made in session.