



Your board in action

A summary of the work of ASWB's Board of Directors at its August 5, 2017, meeting in Minneapolis, Minnesota

The ASWB Board of Directors met in person on Saturday, August 5, at the Pearson VUE headquarters in Minneapolis, Minnesota, in conjunction with the Exam Committee meeting. Here is a recap of the activities of the Board at that meeting.

Treasurer's report: Board members reviewed and accepted second quarter financial statements through June 30, 2017, and statements from ASWB's investment accounts through June 30. The Board also approved the 2016 audit and reviewed IRS Form 990 prior to its August 15, 2017, submission.

Strategic discussion: Draft Mobility Strategy. Board members participated in strategic discussions about the Mobility initiative and the latest draft of the Mobility Strategy as revised by the Mobility Task Force. Based on feedback received at the ASWB Education Conference, the task force was concerned there is still much confusion about what members are being asked to do. The latest draft represents the task force's efforts to provide context, especially for newly appointed member board members who may not have an understanding of the issue, and to simplify and clarify the language. Board members provided feedback to further shape the draft strategy.

Review and adjustment of strategy: The Board received and accepted reports from the following committees: Bylaws and Resolutions; Continuing Competence; Nominating; and Regulation and Standards (RAS), which included a letter from the committee expressing support for the Mobility plan.

The Board received and accepted the report of the CEO Evaluation Task Force, approving recommended changes to Policy 6.2, Evaluation of the Chief Executive Officer, and the report of the Membership Task Force. The Board also approved a recommendation from the Membership Task Force to change current membership dues effective January 2018 ([see related story](#)) and voted to forward to the 2018 Bylaws and Resolutions Committee the task force recommendation to allow only member boards that use the exam to vote on exam issues that come before the Delegate Assembly.

Policy, public and operational:

Building project update. The Board received a report about the new headquarters building. ASWB's contractor has submitted all required information to the Virginia Department of Environmental Quality (DEQ) and is awaiting

DEQ review. The architect has submitted final plans to the contractor for building permits. The name of the road has been approved.

Examination policies. The Board approved revisions to Policy 2.13, Sharing of Examination Data to reflect current practice. The Board approved Policy 2.15, Standards and Criteria for the Use of Assistive Personnel, a new policy defining the roles and permitted use of assistive personnel during the examination process.

Routine Board business:

Approval of minutes. The Board approved the minutes of the April 27, 2017, Board of Directors meeting in Henderson, Nevada.

Ratification of decisions made in email meetings. The Board ratified the decisions made in email meetings conducted on May 1, May 15, May 27, and June 23.

Draft agenda, 2017 Annual Meeting of the Delegate Assembly. The Board approved the draft agenda for the annual business meeting, which will be held in Atlanta, Georgia. The meeting will begin on Friday, November 17, and will adjourn on Saturday, November 18, with preconference sessions on Thursday, November 16. Elections will be held for positions on the ASWB Board of Directors and seats on the Nominating Committee. Delegates will also vote on proposed amendments to the ASWB bylaws. A resolution on Mobility is also being sponsored by the Bylaws and Resolutions Committee ([see related story](#)).

Funding for 2017 Annual Meeting of the Delegate Assembly. The Board approved funding for five

member board members and five member board staff to attend the 2017 annual business meeting.

Board service awards. Board members selected recipients of the 2017 Sunny Andrews award and the Glenda McDonald Board Administrator award. Awards will be presented at the 2017 Annual Meeting of the Delegate Assembly.

Committee, task force, and conference reports: The following summarizes the highlights of the committee, task force, and conference reports made to the Board of Directors.

Regulatory Education and Leadership (REAL) Committee report. The REAL Committee met in person in Herndon, Virginia, in July to begin planning the 2018 Education Conference on the topic of practical aspects of implementing a Mobility strategy.

Succession Planning Task Force. The task force is on track to present a CEO succession policy at the November 16 Board of Directors meeting. The task force is reviewing and updating Policy 7.3, Leadership Coverage and Emergency Communications Plan in the Absence of the Chief Executive Officer.

FARB Leadership conference. The benefits of attending this conference were many, including excellent speakers, the opportunity to hear how like organizations handle similar issues, and coming away with new ideas. This meeting was significant for FARB because it launched the organization's new governance as leadership plan. The conference also marked the end of ASWB CEO Mary Jo Monahan's term as FARB Secretary/Treasurer.

Consent agenda: Reports approved via consent agenda included: leadership reports of the CEO and the Board President; the Chief Operating Officer's report, reports from the Examination Administration and Examination Development departments, and evaluations from the 2017 Education Conference and June New Board Member Training.

Executive session: The Board entered into executive session to discuss exam issues and personnel matters. The Board also received the Exam Technical Report.

Recap of the Foundation Board Meeting

Immediately preceding the ASWB Board of Directors meeting, the Board convened a meeting of the Board of Directors of the American Foundation for Research and Consumer Education in Social Work Regulation (the Foundation). The Foundation is ASWB's 501(c)(3) organization that sponsors a grant program for research on topics relevant to social work regulation, consumer protection, and related areas. Eight members of ASWB's Board of Directors comprise the Foundation Board of Directors.

Approval of minutes: The Foundation Board approved the minutes of the April 29, 2017, meeting.

Financial report: The Foundation Board accepted the Foundation financial report through June 30, 2017.

Report from staff on the Path to Licensure Institute: The Foundation Board received a report from ASWB staff about the 2017 Path to Licensure Institute, which the Foundation funded with a budget

of \$30,000 for related expenses, scholar stipends, and consultant fees. The report included a Profit and Loss Statement showing that the project was completed within budget. Five scholars attended a three-day intensive at ASWB offices in May. During the intensive, scholars learned about social work regulation and developed custom Path to Licensure programs for implementation at their schools in the 2017–2018 academic year. Scholars also developed topics for regulatory research projects that they will submit to ASWB in August 2020. The Institute is envisioned as a biennial program, meaning that the next Institute would be held in 2019. The Foundation Board discussed the program and recommended no additional action at present.

2017 research applications:

The Foundation Board received a report from the Foundation Editorial Review Committee recommending that none of the three proposals received during the 2017 application cycle be funded. The committee reported that two of the applications did not meet criteria outlined in the Request for Proposals and that the methodology in the third proposal was flawed, among other concerns. The Foundation Board accepted the recommendation of the committee to deny funding of the applications.

Reports from current grant

recipients: The Foundation Board received a quarterly progress report from current grant recipient Dora Tam of the University of Calgary noting unsuccessful efforts to be accepted to present her research at the 2017 annual conference of the Canadian Association of Social Work Education (CASWE)

and subsequent submission to the Society for Social Work and Research (SSWR) for presentation at the organization's 2018 annual meeting in Washington, D.C.

Request for Foundation joint sponsorship:

The Foundation Board received from staff a report outlining a collaborative venture between ASWB and the Council on Social Work Education (CSWE) to develop a Curricular Guide on Licensure and Regulation and a request for joint sponsorship of funds for CSWE to develop the guide. The guide will be available to all CSWE-accredited or in-candidacy schools of social work and will bring together ASWB's Path to Licensure program and CSWE's Educational Policy and Accreditation Standards (EPAS). The CSWE protocol for developing curricular guides has been to seek funding from an outside sponsoring organization that is interested in supporting the particular area of education. ASWB staff requested that the Foundation sponsor 50 percent of the required \$30,000. The Foundation Board voted to approve the request for the \$15,000 sponsorship of the curricular guide.

Future of the Foundation: The Foundation Board received a report from the Foundation Task Force about its work to date and its recommendations for the future of the Foundation. The Foundation Board voted to approve the task force's recommendations to move administration of current research projects to ASWB while maintaining funding through the Foundation, and to approve the task force continuing its work to restructure the Foundation and assist with strategic planning.



Artist rendering

Name that road contest

ASWB staff have been involved throughout the planning for the new headquarters, from contributing ideas to office design and furnishings to the latest decision: naming the road leading into the property. Within 24 hours, ASWB staff sent in more than 80 names for consideration. The winning entry, Mountain Run Vista Court, was submitted independently by two staff members, Jill Armm and Bob Rutherford, who each received a prize. Mountain Run is the name of the creek that runs behind the property.