



Your board in action

A summary of the work of ASWB's Board of Directors at its May 8, 2014, meeting in St. Louis, Mo.

Board of Directors Meetings 2014

August 8-10, Philadelphia, Pa.

November 13, Boise, Id.

The ASWB Board of Directors met in person on Thursday, May 8, at the Westin St. Louis hotel in St. Louis, Mo., before the 2014 Spring Education Meeting. Here is a recap of the activities of the board at that meeting.

Consent agenda: Reports approved via consent agenda included: President's report, Chief Executive Officer's report, Executive Vice President's report, Examination Services report, 2013 Delegate Assembly minutes, 2014 First Quarter Business Plan report of results of staff activities in support of the strategic plan, evaluations from New Board Member Training, and updates to the calendar.

Email motions: The Board ratified email motions regarding approval of Approved Continuing Education (ACE) providers, committee lists and charges, and ASWB support of an amicus brief being filed by the Federation of Associations of Regulatory Boards (FARB) on behalf of the North Carolina Board of Dental Examiners.

Financial report: Board members reviewed first quarter financial statements through March 31, 2014, and draft audited statements for the year ending December 31, 2013. The Board accepted the independent auditor's report for the year ending December 31, 2013.

Finance Committee report: The Finance Committee met with ASWB's auditor to review the 2013 draft audit. Committee members recommended that the current auditing firm be retained for a three-year term. The committee reviewed and approved financial statements for the year ending December 31, 2013, and for the months of January and February 2014. As part of its charges, the committee also reviewed ASWB's financial policies and membership and exam fees, recommending no changes be made at this time. Committee members reviewed the status of ASWB investments and reserves and heard a report from ASWB's investment advisor. The committee also reviewed ASWB staff growth projections based on the strategic plan and recommended that exploration continue into the acquisition of property for a new office building.

Examination Security Manual/Examination Security Policy: Board members approved revisions to the Security Measures and Responses section of the Examination Security Manual to include a process for bringing adverse actions regarding the exam to the full Board of Directors for review. The Board also reviewed and approved changes to

ASWB Policy 2.11, Examination Security, to make it consistent with the Examination Security Manual. Both documents are undergoing final review by ASWB's legal counsel.

Funding of Annual Meeting Participants Policy: The Board reviewed and approved changes to ASWB Policy 3.2, Funding of Annual Meeting Participants, to make it consistent with Travel Policy 3.5, Travel Arrangements and Expenses. Changes included increasing the allowances for breakfast and dinner. ASWB's Policy Manual is available on the website.

Materials in languages other than English: The Board reviewed a report prepared by staff regarding the best approach for translating ASWB materials and publications into languages other than English. The Board accepted the report as information provided for future discussion.

Board training: A presentation about conflict of interest in serving on a nonprofit board was given by ASWB legal counsel. ASWB legal counsel also provided an update on FARB's amicus brief for the North Carolina Board of Dental Examiners.

Strategic discussions: The following is a summary of generative discussions held by the Board of Directors:

- **Governance Task Force:** The Board discussed the activities of the Governance Task Force and its role in supporting the initiatives of the 2014-18 Strategic Plan.
- **Program and Education Committee:** The Board discussed the restructuring of the committee, which is now called the Regulatory Education and Leadership (REAL) Committee, and ideas for broadening the attendance at the Spring Education Meeting by inviting educators and other professionals to learn about regulation and ASWB. (See [President's Message](#).)

Committee, Task Force, and Meeting reports: The following summarizes the highlights of the committee, task force, and meeting reports made to the Board of Directors:

- **Program and Education Committee report:** The 2014 Spring Education Meeting is on schedule.
- **Exam Committee report:** The Exam Committee and form reviewers met in March. New committee members received orientation training.
- **International Technology Task Force report:** A section addressing cultural competence has been added to the Competence report.

There was discussion of adding a person-in-environment perspective to American Medical Association telehealth standards being reviewed for inclusion in the final report.

- **Approved Continuing Education (ACE) report:** At its March meeting, the ACE Committee approved its 2014 conference call schedule, discussed applications of providers, and reviewed the activities of the ACE working groups. Discussion centered on clarification of ACE requirements and communications with jurisdictional boards and providers.
- **NABSW meeting report:** ASWB's Past President Patricia Heard, Secretary M. Jenise Comer, and Board member Fran Franklin attended the 2014 National Association of Black Social Workers conference in Indianapolis, Ind. Past Board member Saundra Starks, Comer, and Heard presented a workshop, "Supervision: A Blackprint for Transitioning to Licensed Social Worker," and Comer and Starks participated in a panel discussion presented to social work students.