

Annual Meeting

November 6-8, 2008

Renaissance Providence Hotel
5 Avenue of the Arts
Providence, RI 02903
(401) 276-0010 or (866) 630-0704

TRAVEL/LODGING

Members of the ASWB Board of Directors, Committee Chairs, and Delegates:

1. Register for the conference. Fill out the form completely and fax or mail to ASWB or register online at www.aswb.org.
2. Contact Covington Travel to make your airline reservations at 888-295-0004 or email at swboards@covtrav.com. Our primary agent is Brenda Martin, but there are several agents available to help you. Airline arrangements must be made by October 14, 2008.
3. Hotel reservations will be made for you according to the information provided at the bottom of the registration form. Please do not call the hotel directly.

PRE-CONFERENCE HIGHLIGHTS:

Thursday, November 6, 2008

Administrators Forum

9:00 am – 4:00 pm

- Reinstatement of a licensee
- Scope of practice issues
- Sunshine Laws and what is public record
- Managing legislative pressures
- Assessing foreign credentials
- Portability of license/registration between jurisdictions
- ASWB Supervision Task Force

Registration and Hospitality

3:30 pm – 5:30 pm

Pick up meeting materials and information on things to do in Providence, and have some refreshments.

“First Timers” Orientation

4:00 pm – 5:00 pm

Learn how the Annual Meeting works and get a preview of issues facing the Delegate Assembly. Check the first time attendee box on the registration form to receive your invitation.

TRAVEL/LODGING

For Those Attendees NOT Funded by ASWB:

Renaissance Providence Hotel

5 Avenue of the Arts
Providence, RI 02903

If you are **not** funded by ASWB, please call the hotel at **(866) 630-0704 or (401) 276-0010** before **October 14, 2008** to receive the special conference rate. Make sure you refer to the Association of Social Work Boards when making your reservations. You can also book online at www.marriott.com/hotels/travel/pvdbr using code **aswaswa**. Alternatively the following link will also work - <http://www.marriott.com/hotels/travel/pvdbr?groupCode=aswaswa&app=resvlink&fromDate=11/5/08&toDate=11/9/08>

Special Conference Rates:

Standard Rooms: \$175+tax single/double occupancy

Check-in: 3:00 pm

Check-out: 12:00 pm

****Please advise hotel of all early departures upon check-in as the hotel will penalize one night's room and tax for early departures****

TRANSPORTATION:

Airport:

T.F. Green International Airport (PVD) is located approximately 9 miles from the Providence Renaissance and is served by 8 major airlines including Air Canada. Check out the airport's website www.pvdairport.com for more information.

Train:

The Providence Amtrak Station (PVD) is located 0.4 of a mile from The Renaissance Providence. You can search for schedules using www.amtrak.com.

Taxis:

Taxi cabs are available on the lower concourse of the T.F. Green International Airport outside of baggage claim. Average fare to the Providence Renaissance is approximately \$30. To schedule your departure it is recommended that you call ahead to arrange a cab. **D.R. Taxi Cabs at 401-640-9689** is available 24-hours a day.

Parking:

The Providence Renaissance provides valet parking with in/out privileges for \$25 a night.

The Welcome Dinner begins at **5:30 pm** on
Thursday, November 6, 2008.

FUNDING FOR THE ASWB ANNUAL MEETING

The Association of Social Work Boards provides funding for travel, lodging, and food for the **Board of Directors, ASWB Committee Chairs, and one Delegate per member board** to attend the ASWB Annual Meeting. *****Attention Delegates*****Please make sure to send in your registration form early to ensure that your jurisdiction will be represented.

The association will pay for travel to and from the meeting, lodging as required for business, breakfasts, meeting breaks, Thursday night dinner, and lunches that will be provided at the meeting. For any meals not provided by ASWB, the limits for reimbursement are as follows: \$45 for dinner, \$20 for lunch, and \$10 for breakfast. Receipts must be presented for reimbursement. Reimbursement will not be given for outside meals taken concurrently with meals provided by the association at the meeting. Room service for breakfast will be at the expense of the individual.

In accordance with ASWB's policies:

- Air travel is to be booked through **Covington Travel, which can be reached by calling 888-295-0004 or by email at swboards@covtrav.com**. Our primary agent is Brenda Martin, but there are several agents available to help you.
- Air travel should be booked at least **30 days prior to the trip** to take advantage of the lowest rates.
- Automobile travel will be reimbursed at the latest government rate up to the cost of the lowest round trip airfare. Remember to keep all receipts for ground transportation.
- Hotel gratuities, except for baggage handling, will be the responsibility of the individual.
- Bar charges, movies, telephone calls, incidental charges, and food charges, other than those listed above, will be the responsibility of the individual.
- Additional persons sharing a room will be the responsibility of the individual. *****New this year is a guest meal ticket that ensures a spot at each meal for your guest. Hotels work off of very exact numbers and guaranteed attendance is expected 72 hours in advance so if you want your guests to share meals please notify Jennifer Hoffman at the Association office no later than October 31st. As always your guests are invited to the Welcome Dinner free of charge*****
- Each person is expected to be present for the entire business meeting to be eligible for funding.

Expense forms for reimbursement will be placed in the meeting notebooks and also available at the registration desk. **Only items with receipts will be reimbursed (except mileage).** Please send your request for reimbursement to Christine Breeden at the association office prior to December 31, 2008.

ALL MEETING ATTENDEES, WHETHER FUNDED OR NOT, MUST SEND IN A REGISTRATION FORM

Things to Do in Providence

*Check out www.pwcvb.com or
www.visitrhodeisland.com for more options.*

The Roger Williams Park Botanical Center – Voted the “Best Urban Oasis” by the 2007 Editor’s Poll in Rhode Island monthly magazine, it is the largest public indoor display gardens in New England, encompassing approximately 12,000 square feet. During a visit to the Botanical Center relax by a waterfall, enjoy the wonderful fragrance of flowers from around the world, take a child on a scavenger hunt or bring a camera or sketch pad!

www.providenceri.com/botanical-center

Hours of Operation: Tuesday – Sunday 11:00 am – 4:00 pm

Admission: \$3.00 adults

The Museum of Art Rhode Island School of Design

224 Benefit Street

Providence, RI 02903

www.risd.edu/museum.cfm

Admission: \$8.00 adults; \$5.00 senior citizens over 62

Hours of Operation: Tuesday – Sunday 10:00 am – 5:00 pm; **guided tours are available Saturday and Sunday at 2:00 pm and are led by students of the Rhode Island School of Design.**

The Rhode Island School of Design was founded in 1877 in Providence and currently there are 2,200 students enrolled from around the world.

Federal Hill – www.providencefederalhill.com – A storied neighborhood that because of its central location has played a significant part in Providence’s history – now it hosts many restaurants and shops.

Association of Social Work Boards
400 South Ridge Parkway, Suite B
Culpeper, VA 22701

**ASWB Annual Meeting
November 6-8, 2008**

Check List:

BEFORE OCTOBER 14, 2008

- Send registration form to ASWB or register online at www.aswb.org.
- If funded by ASWB, call Covington Travel to make flight arrangements.
- If NOT funded by ASWB, call the Providence Renaissance to make your room reservations at 866-630-0704 or 401-276-0010.