



Annual Meeting

November 3-5, 2011



The Skirvin Hilton
One Park Avenue
Oklahoma City, OK 73102
(405) 272-3040

2011 ASWB Annual Meeting

Draft Agenda

Thursday, November 3

8:30 am - 3:00 pm

Board of Directors Meeting

9:00 am - 4:00 pm

Administrators Forum

3:30 pm - 5:30 pm

Registration and Hospitality

4:00 pm - 5:00 pm

Orientation for First Time Attendees

5:30 pm - 7:30 pm

Reception/Welcome Dinner Sponsored by ASWB

Friday, November 4

7:00 am - 8:30 am

Breakfast

8:30 am - 9:15 am

Call to Order and Welcome

Approval of the Agenda

Member Board Introductions

9:15 am - 9:45 am

Report from the Association Office

9:45 am - 10:00 am

Presentation of Election Slate

Nominations from the Floor

10:00 am - 10:15 am

Break

10:15 am - 10:30 am

Award Recognition – Sunny Andrews Award

10:30 am - 12:00 pm

Introduction of Candidates & Campaign Speeches

12:00 pm - 1:00 pm

Lunch

1:00 pm - 2:00 pm

Top Regulatory Cases

Dale Atkinson, ASWB Legal Counsel

2:00 pm - 2:15 pm

Award Recognition – Outstanding Administrator

2:15 pm - 3:30 pm

ASWB Question & Answer Panel

ASWB Committee Chairs

3:30 pm

Recess

Saturday, November 5

7:00 am - 8:30 am

Breakfast

8:30 am - 8:45 am

Call to Order

Roll Call

Approval of the Minutes

8:45 am - 9:15 am

ASWB President's Report

ASWB Policy Manual Update

9:15 am - 9:30 am

Election - Board of Directors/Nominating Committee

9:30 am - 10:00 am

Financial Report

Finance Committee Report

10:00 am - 10:15 am

Break

10:15 am

Announcement of Election Results

10:15 am - 12:15 pm

Executive Session

Examination Program Reports

❖ Examination Committee Report

❖ Examination Performance & Item Banks

Examination Security Issues – Dale Atkinson

12:15 pm - 1:15 pm

Lunch

1:15 pm - 1:30 pm

Presentations - Recognition of Volunteers

1:30 pm - 2:30 pm

Delegate Assembly Action Items from Committees

2:30 pm - 3:00 pm

Program & Education Report

Invitation to Lexington, KY in 2012

3:00 pm - 3:30 pm

Closing Remarks and Passing of the Gavel

Board of Directors Presentations

Early Registration Prize/Evaluation Prizes

3:30 pm

Adjournment

4:00 pm - 5:30 pm

Board of Directors Meeting

TRAVEL/LODGING

Members of the ASWB Board of Directors,
Committee Chairs, and Delegates:

1. Register for the conference online at www.aswb.org. You can also print out a copy of the registration form and either fax or mail the completed form to ASWB.
2. Contact Covington Travel to make your airline reservations at 888-295-0004 or email travelhelp@covtrav.com. Our primary agent is Brenda Martin, but there are several agents available to help you. Airline arrangements must be made by **October 3, 2011**.
3. Hotel reservations will be made for you according to the information provided at the bottom of the registration form. Please do not call the hotel directly.

PRE-CONFERENCE HIGHLIGHTS

Thursday, November 3, 2011

Administrators Forum

9:00 am – 4:00 pm

(This session is open to all board staff members.)

- Colorado's Continued Competency Program
- Ontario's Public Awareness materials
- Social media and electronic records – how this is affecting the regulation of the profession
- A representative from the Army National Guard has been invited to discuss the difficulties the National Guard is having with recruitment and mobility of practice.

Registration and Hospitality

3:30 pm – 5:30 pm

Pick up meeting materials and information on things to do in Oklahoma City, and have some refreshments.

“First Timers” Orientation

4:00 pm – 5:00 pm

Learn how the Annual Meeting works and get a preview of issues facing the Delegate Assembly. Check the first time attendee box on the registration form to receive your invitation.

TRAVEL/LODGING

For Those Attendees NOT Funded by ASWB:

The Skirvin Hilton

One Park Avenue
Oklahoma City, OK 73102

If you are **not** funded by ASWB, please call the hotel at **(888) 490-6546 or (405) 272-3040** before **October 3, 2011** to receive the special conference rate. Make sure you refer to the Association of Social Work Boards when making your reservations.

Individual reservations may be cancelled prior to 72 hours from arrival date with no penalty. Within 72 hours of arrival, there will be a charge of one room night and tax

Special Conference Rates:

Standard Rooms: \$145 + tax single/double occupancy*

*complimentary hi-speed internet is included in the room rate

Check-in: 3:00 pm

Check-out: 12:00 pm

Check out www.skirvinhilton.com for more details about the hotel.

TRANSPORTATION

Airport:

Will Rogers World Airport (OKC) is located approximately 10 miles from the Skirvin Hilton and is served by most major airlines. Check out the airport's website <http://flyokc.com/> for more information.

Ground Transportation:

Shuttle transportation is available from **Airport Express** - www.airportexpressokc.com. To book a shuttle from the airport – go to the phone kiosk located on the lower level outside of baggage claims 2 and 4 and call dispatch, and Airport Express will have a ride ready for you. Print a \$2.00 discount coupon, while using the kiosk. The rates for the shuttle are as follows: \$20 per person one-way; \$10 each for 2 people or \$7 per person for groups of 3 or more. To book a shuttle from the Hilton Skirvin back to the airport - reservations must be made in advance by calling either (405) 681-3311 or toll free (877) 688-3311.

Taxis:

The cost of a taxi to downtown is approximately \$26 one-way.

Parking:

Self-parking is available in the adjacent Santa Fe Garage for \$10 a night. The Hilton Skirvin provides valet parking with in/out privileges for a rate of \$25 a night.

Complimentary Welcome Dinner begins at **5:30 pm**
on Thursday, November 3, 2011.

FUNDING FOR THE ASWB ANNUAL MEETING

The Association of Social Work Boards provides funding for travel, lodging, and food for the **Board of Directors, ASWB Committee Chairs, and one Delegate per member board** to attend the ASWB Annual Meeting. *****Attention Delegates*****Please make sure to send in your registration form early to ensure that your jurisdiction will be represented.

The association will pay for travel to and from the meeting, lodging as required for business, breakfasts, meeting breaks, Thursday night dinner, and lunches that will be provided at the meeting. For any meals not provided by ASWB, the limits for reimbursement are as follows: \$45 for dinner, \$20 for lunch, and \$10 for breakfast. Receipts must be presented for reimbursement. Reimbursement will not be given for outside meals taken concurrently with meals provided by the association at the meeting. Room service for breakfast will be at the expense of the individual.

In accordance with ASWB's policies:

- Air travel is to be booked through **Covington Travel, which can be reached by calling 888-295-0004 or by email at travelhelp@covtrav.com**. Our primary agent is Brenda Martin, but there are several agents available to help you.
- Air travel should be booked at least **30 days prior to the trip** to take advantage of the lowest rates.
- Automobile travel will be reimbursed at the latest government rate up to the cost of the lowest round trip airfare. Remember to keep all receipts for ground transportation.
- Hotel gratuities, except for baggage handling, will be the responsibility of the individual.
- Bar charges, movies, telephone calls, incidental charges, and food charges, other than those listed above, will be the responsibility of the individual.
- Additional persons sharing a room will be the responsibility of the individual. *****Recently added is a guest meal ticket that ensures a spot at each meal for your guest. Hotels work off of very exact numbers and guaranteed attendance is expected 72 hours in advance, so if you want your guests to share meals please notify Jennifer Hoffman at the Association office no later than October 28th. As always your guests are invited to the Welcome Dinner free of charge.*****
- Each person is expected to be present for the entire business meeting to be eligible for funding.

Expense forms for reimbursement will be placed in the meeting notebooks and also available at the registration desk. **Only items with receipts will be reimbursed (except mileage)**. Please send your request for reimbursement to Christine Breeden at the association office prior to December 31, 2011.

ALL MEETING ATTENDEES, WHETHER FUNDED OR NOT, MUST REGISTER



Round up things to do in Oklahoma City

Visit www.visitokc.com



Historic Bricktown District Visit shops and restaurants the traditional way or take the water taxi around this mile-long canal with waterfront restaurants, clubs, sports complex, and live music venues www.bricktownokc.com.



OKC National Memorial & Museum Remember the victims of the Alfred P. Murrah Federal Building bombing at this moving memorial.
www.oklahomacitynationalmemorial.org
Open Monday - Saturday 9:00 to 6:00

**National Cowboy and
Western Heritage
Museum**
Open Daily 10 to 5
www.nationalcowboymuseum.org

Association of Social Work Boards
400 South Ridge Parkway, Suite B
Culpeper, VA 22701

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November 3-5, 2011**

Check List:

BEFORE October 3, 2011

- Send registration form to ASWB or register online at www.aswb.org.
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